

FORMAT 1

[See rule 4(2)]

Notice of the meeting of Parent-Teachers Association
(School Name: PICT Model School)

School U-DISE No: 27251014823

Name of the school: PICT Model School

Date: 25-06-2018

To,

Member of Parent-Teachers Association

Subject: Notice of the meeting of Parent-Teachers Association (PTA)

Sir/Madam,

With reference to the subject cited above, as per the provisions of the section 4(2) (f) of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 (Mah VII of 2014) and rule 4(2) of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016, the meeting of Parent-Teachers Association is scheduled on the dt: Thursday 12th July at 10:30 A.M. Venue: School Auditorium.

Agenda of the meeting is enclosed herewith. You are requested to attend the meeting in time. As per the provisions of rule 4(4), of the Maharashtra Educational Institutions (Regulation of Fee) Rules, 2016 the meeting will be conducted if at least ten percent of the members of the full compliment of the PTA are present. If the attendance is less, the Chairperson shall adjourn the meeting for half an hour. If the quorum is still not fulfilled, the meeting will be cancelled and recalled after 15 days by following the process mentioned in the rules.

Yours Faithfully

Secretary

Parent-Teachers Association (PTA)

School Name: PICT Model School

Agenda for AGM of PTA of PICT Model School 2018-19

1. Welcome - CP
2. Introduction of members of Ex. Comm. of PTA
3. Reading of Bye Laws.
4. Proposal for Buddy Parent in Ex. Comm.
5. Membership Fee of PTA and utilisation of the fund.
6. Vote of thanks.